

MINUTES OF GRIEVANCE COMMITTEES' MEETING HELD ON 21.09.2024 AT 11:00 PM IN THE CONFERENCE ROOM OF PUNJAB INSTITUTE OF MENTAL HEALTH, LAHORE REGARDING TENDER OF COMPUTER STATIONERY FOR THE F.Y. 2024-25.

A meeting of Grievance Committee was held on 21-09-2024 at 11:00 a.m. in the Conference Room of Punjab Institute of Mental Health, Lahore under the chairpersonship of Dr. Amjad Mahmood, PMO / Addl. Medical Superintendent (Admin) regarding Tender of Computer Stationery for the financial year 2024-25 at Punjab Institute of Mental Health, Lahore. The meeting was started with the recitation of the Holy Quran.

The following members participated in the meeting: -

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| 1) | Dr. Amjad Mahmood, PMO / AMS (Admin), PIMH. | Chairperson |
| 2) | Dr. Anjum Anwar, AMS (M&R), PIMH. | Member |
| 3) | Dr. Adnan Yousaf, APMO, PIMH. | Member |

The detail of bidders participated in the tender: -

Sr. No.	No. of Firms participated	No. of Firms (Response)	No. of Firms (Non-Response)	No. of Firms submitted Grievances
1	05	02	03	02

The following firms / contractors also attended the meeting: -

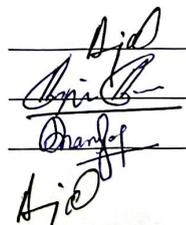
- 1) M/S Abrar Traders.
- 2) M/S Lucky Traders.

The agenda of the meeting was to resolve the grievances raised by the contractors / firms in the Tender for Computer Stationery for the financial year 2024-25: -

Sr. No.	Name of Firm / Contractor	Grievance	Decision
1	M/S Abrar Traders	The grievance of the firm / contractor was that his turnover was more than Rs. 25 Million at the time of submitting of tender.	The matter was discussed. After detail security and discussion, it was found that at the time of submission of tender, as per FBR return the opening balance was less than Rs. 25 Million. Therefore, the decision of Technical Evaluation Committee is upheld. However, the contractor was given 03-working days' time w.e.f. 21.09.2024 to provide the relevant document / information, if any, otherwise his grievance shall be rejected, but he could not provide relevant document, hence Grievance Rejected :
2	M/S Lucky Traders	The contractor claims that he annexed performance certificate with bidding document.	The committee checked and found that performance certificate is not attached with the bidding document and any additional document cannot be accepted at belated stage. Grievance Rejected

The signatures of participants of meeting are as under: -

- 1) Dr. Amjad Mahmood, PMO / AMS (Admin), PIMH.
- 2) Dr. Anjum Anwar, AMS (M&R), PIMH.
- 3) Dr. Adnan Yousaf, APMO, PIMH.



Addl. Medical Superintendent (Admin)
Punjab Institute of Mental Health, Lahore
(Chairperson Grievance Committee)